

**Village of Belledune
Regular Meeting
October 15, 2007**

Time: 7:00 P.M.
Place: Belledune Municipal Chambers
Present: Mayor, Nick Duivenvoorden CAO - Clerk/Treasurer, Brenda Cormier
Deputy Mayor, Ron Bourque
Councillor, James Carrier
Councillor, Michael Firlotte
Councillor, Emmie Flanagan

Mayor, Nick Duivenvoorden called the meeting to order.

Councillor, Emmie Flanagan delivered the Serenity Prayer.

Michael Firlotte moved that the agenda be adopted with additions, seconded by Emmie Flanagan. Motion carried.

Statement of Conflict of Interest: Nil

Minutes & Business Arising from Minutes

Emmie Flanagan moved that the minutes of the regular meetings of September 17 and October 1, 2007, be adopted as presented, seconded by James Carrier. Motion carried.

Business Arising:

- Status of Website information – History from Mrs. Carole Roberts
- Status of Tender for Ballfield Dugout removal
- Youth Committee, 2nd meeting – Discussion of additional members

Presentations / Petitions / Delegations: Nil

Statements by Members of Council:

Mayor, Duivenvoorden

- Jacquet River Drive Property – Next Steps for development
 - Directive from Council following deliberation regarding next actions to take

James Carrier moved that the Roy Consultants Group be requested to provided cost estimates for leveling and filling of property on Jacquet River Drive, seconded by Michael Firlotte. Motion carried. (3 yeas, Councillor's Carrier, Firlotte & Flanagan) (1 nay, Councillor, Bourque)

- Recreation Centre Use – House Warming Party (Jean-Guy & Monica)

James Carrier moved that the Village provide the use of the Recreation Centre free of charge for a house warming party for Jean Guy Guitard & Monica Legacy and provide the cost of mailing a flyer to advertize the event, seconded by Emmie Flanagan. Motion carried.

- Meeting with NB Power – Liaison Community Committee
 - Mayor Duivenvoorden will sit as Council representative on this Committee

Councillor, Flanagan

- UMN Conference September 28-30, 2007 (Written Report on File)
- 2008 Calendar Status
 - There are some discrepancies between the Port and the Committee in the choice of some pictures for calendar
 - Council directive was for Councillor, Flanagan to work with the Port on coming to a final consensus, while maintaining the partnership between the Port and the Village.

Reports:

Financial Report:

Michael Firlotte moved that the Financial Report be accepted as read and the Accounts Payable be paid, seconded by James Carrier. Motion carried.

A Belledune Days Festival Financial Report was presented to Council.

Administration Report:

- EnerPlan – Energy Study for Municipal Buildings
 - Council was provide with copies of report and it was recommended that they review (a revised copy will be provided) and discuss to determine where they want to go from here.

Street Light Check - It was noted that many streetlights are not working in the municipality, NB Power does not check and it would be to the Village's advantage to have this done. It was completed by Mr. Allan Culligan in previous years and he still expressed an interest to do so. **Michael Firlotte moved the that Allan Culligan proceed with doing streetlight check for the Village of Belledune for the cost of \$250 plus mileage, seconded by Emmie Flanagan. Motion carried.**

Paul Fournier, DOE – Meeting November 13 @7:00

By-laws and Policies:

Michael Firlotte moved that Policy #050-024, Immunization Policy be adopted as presented and added to the Belledune Firefighter Policies & Procedures Manual, seconded by Ron Bourque. Motion carried.

Motions & Resolutions:

Emmie Flanagan moved that in accordance with Section 77(2) of the Municipalities Act of New Brunswick, that Assistant Treasurer, Nicole Carrier be approved for Bank Signing Authorization, seconded by Ron Bourque. Motion carried.

Ron Bourque moved that Treasurer, Brenda Cormier under the authority of section 77(1) (b) of the Municipalities Act of New Brunswick, proceed with reconfiguration of Municipal Banking Accounts with Bank of Nova Scotia and set up for on-line banking services, seconded by James Carrier. Motion carried.

Emmie Flanagan moved that Roy Consultants proceed with Design Services for Observation Deck for Jacquet River Estuary Project as per their proposal at a cost of \$5,500 plus tax, seconded by Michael Firlotte. Motion carried.

James Carrier moved that Councillor, Ron Bourque be appointed as Councillor for Public Safety for the purpose of being liaison with the RCMP on topics of municipal policing interests, seconded by Emmie Flanagan. Motion carried.

Invitation Tenders – Snow Removal 2007/2008 – Tenders # 1 & 2

Woodcox Trucking	Tender #1	\$2,475 (Plus HST)
Woodcox Trucking	Tender #2	\$4,500 (Plus HST)

Michael Firlotte moved that 2007/2008 Snow Removal Tender #1 be awarded to the only bidder, Woodcox Trucking for the amount of \$2,475 (plus HST), seconded by James Carrier. Motion carried.

Michael Firlotte moved that 2007/2008 Snow Removal Tender #2 be awarded to the only bidder, Woodcox Trucking for the amount of \$4,500 (plus HST), seconded by Emmie Flanagan. Motion carried.

Correspondence In:

Paul Hayes, Barrister & Solicitor – Request for Office Space

Michael Firlotte moved that Lawyer, Paul Hayes be offered office space at 3963 Main Street (former municipal office of Jacquet River) for one day per week at a rental rate of \$200 (plus HST) per month, seconded by James Carrier. Motion carried.

Donations / Advertizements:

James Carrier moved that the Village donate \$500 to the Belledune School Breakfast Fund, as requested, seconded by Emmie Flanagan. Motion carried.

Emmie Flanagan moved that the Village donate \$250 to the Supervillage Trail Blazers for the Kid's Halloween party, seconded by Michael Firlotte. Motion carried.

Tabled Motion – September 19, 2007

Emmie Flanagan moved that the Belledune donate \$600 to Senior's Christmas Dance, seconded by Ron Bourque. Motion carried.

Emmie Flanagan moved that the Village place Remembrance Day Ads in the following newspapers, 1/8 of a page in the l'Acadie Nouvelle for the cost of \$190, triple business card size in the Northern Light for the amount of \$150 and in the Tribune and La Voix for the amount of \$275, seconded by Michael Firlotte. Motion carried.

Correspondence In: continued

Ambulance Report - September 2007

Restigouche SPCA Report - September 2007

BDPC - Order to Stop Work (3662 Main St.)

Mayor Duivenvoorden - Letter to Editor (Tribune)

Min. of Health to Mayor Brunet - Home Care for Seniors
Canadian Association of Municipal Administrators Package (CAMA)
Emmie Flanagan moved that the Village of Belledune become members of CAMA for the membership cost of \$250, seconded by James Carrier. Motion carried.

ProfitLearn - Time Management (Oct. 25/07) Bathurst
Emmie Flanagan moved that the Clerk/Treasurer, Cormier and Administrative Assistant, Carrier attend the Time Management workshop in Bathurst on Oct. 25, 2007, seconded by Michael Firlotte. Motion carried.

Shore Road Soil Study Briefing Session (Oct. 16, 17 or 18/07)
○ Correspondence was read and copies will be made for Council.

Correspondence Out:

Laikor Enterprises Ltd. - Property Proposal
Mr. Donald Elsliger - Municipal Representative, Remuneration
Rescue Teams - Allister Chalmers Search
Fire Chief Frank Guitard - Allister Chalmers Search
Arthur & Barbara Lapointe - Letter of September 26, 2007
Mrs. Lynn Gallagher - Traffic Concerns Archibald Rd.
Mr. Guy Laviolette - Belledune Campground

Meeting adjourned at 9:15 P.M. on a motion by James Carrier and seconded by Emmie Flanagan.

Clerk/Treasurer

Mayor